

Jira Cloud Microsoft Outlook에서 이슈 생성(Issue Create) 하기

이 문서는 Microsoft Outlook 에서 Jira Cloud 이슈 생성하는 방법에 대한 가이드를 공유하기 위해 작성되었다.

- 1. 해당 애드온 설치 페이지로 이동
- 2. Outlook 접속



Outlook에서 이슈를 생성하기 위해서는 Jira Cloud 애드온을 사용해야 한다. 해당 가이드에서는 Jira Cloud for Outlook (Official) 을 사용하였다.
- [Jira Cloud for Outlook \(Official\)](#)

1. 해당 애드온 설치 페이지로 이동

- Learn more 클릭

ATLASSIAN Marketplace Search for apps Help

Jira Cloud for Outlook (Official)
by Atlassian
for Jira Cloud
★ ★ ★ ★ 18 CLOUD SECURITY PARTICIPANT
SUPPORTED JIRA SERVICE MANAGEMENT

Learn more
Free app

Overview Reviews Privacy & Security **NEW** Support Versions Installation Cloud

Create new Jira issues, view up-to-date information about existing issues and take action on them in a couple of clicks

Issues at a glance
No need to open a browser tab — get quick summaries about the issues linked in your email.

Issues at a glance
No need to open a browser tab — get a quick summaries about the issues linked in your email


- Get It now 클릭

Microsoft | AppSource More ▾

Search

United States | EN

Apps > Jira Cloud for Outlook (Official)



Jira Cloud for Outlook (Official)
by Atlassian.com
Outlook
★ 3.8 (37 ratings)

Pricing Additional purchase may be required **Get it now** ☆ Save to my list

Overview Ratings + reviews Details + support

Organize your team's work without leaving your inbox

Create new Jira issues, view up-to-date information about existing issues and take action on them in a couple of clicks.

Email is great. However the information in emails is often outdated, and going through your emails to triage the important things requires a fair amount of back and forth between your inbox and each app. This add-in solves this problem for Jira by letting you manage your backlog from Outlook.

At a glance:

- View the current status of Jira issues mentioned in an email
- View rich, up to date information about a Jira issue
- Update a Jira issue in a couple of clicks from your inbox: transition, assign and comment
- Create a new Jira issue from an email so the full context is readily available when starting work on a task


Notes:

- Using this add-in requires a valid Jira Cloud subscription
- The add-in does not support Jira Server or Jira Data Center installations

By getting this product, I give Microsoft permission to use or share my account information so that the provider can contact me regarding this product and related products. I agree to the provider's [terms of use](#) and [privacy policy](#) and understand that the rights to use this product do not come from Microsoft, unless Microsoft is the provider. Use of AppSource is governed by separate [terms](#) and [privacy](#).

■ Outlook에 추가 기능 설치 완료


Apps > Jira Cloud for Outlook (Official) > Launch



Jira Cloud for Outlook (Official)
Atlassian.com

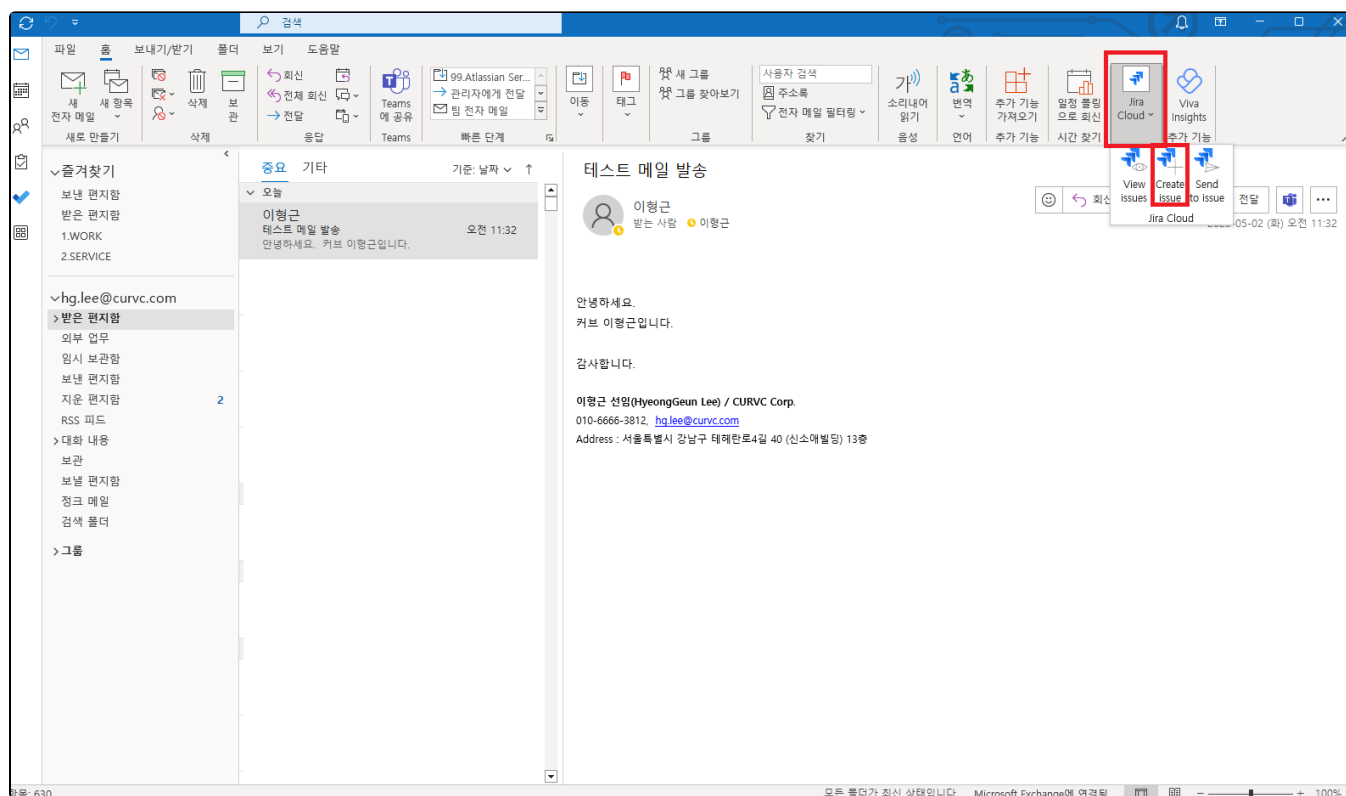
✓ Successfully added to your account
hg.lee@curvc.com

Get started with the add-in:

 Open in Outlook Web

2. Outlook 접속

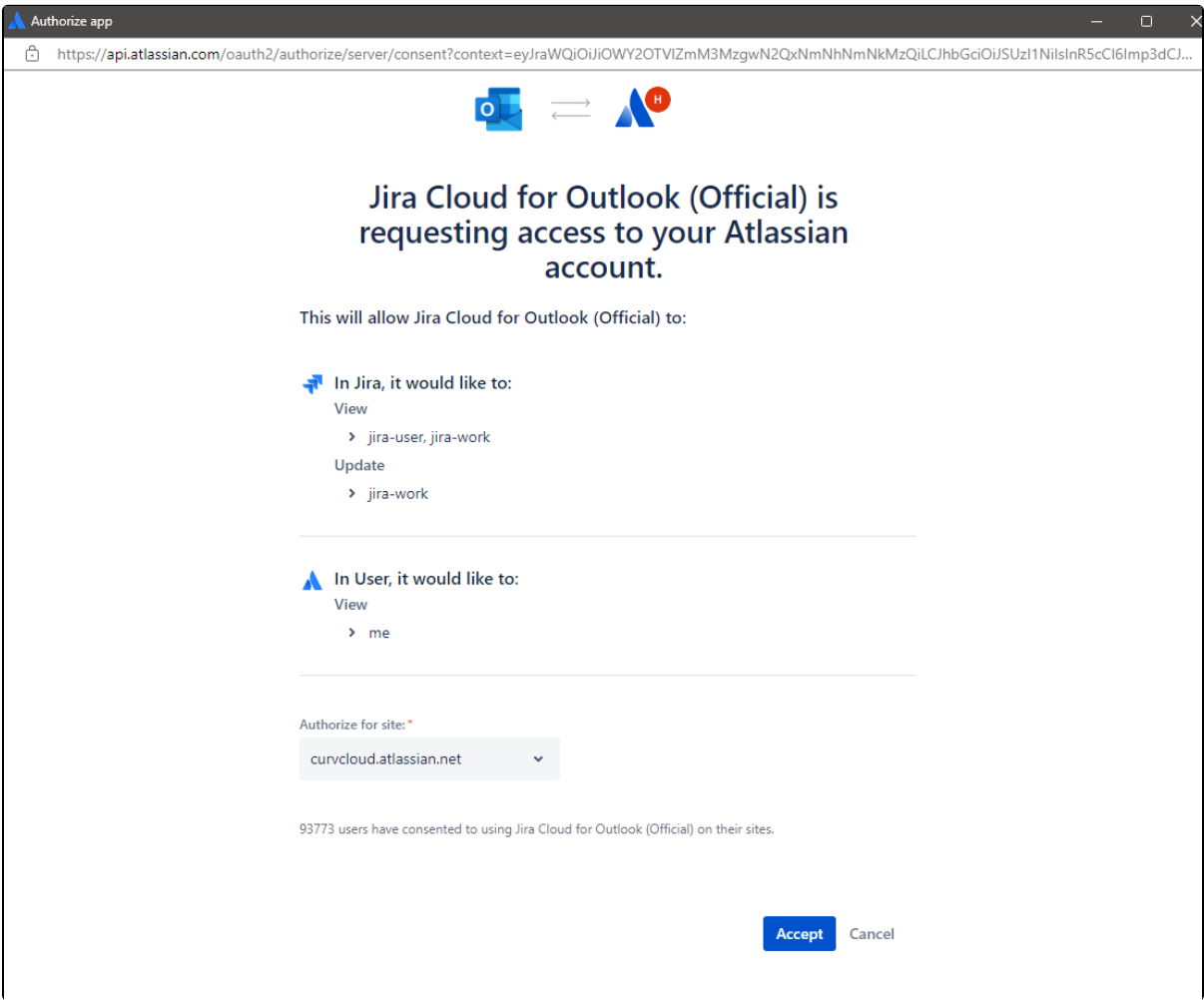
Outlook 상단 "홈" 탭 → Jira Cloud 추가 확인




Create Issue 클릭



• 최초 실행 시 사이트 추가 필요



- 이슈 만들기
 - 이슈 생성 시 필요한 필드 정보를 입력하여 생성

목록	내용	비고
Jira site	Jira Cloud 사이트 명	
Project	프로젝트 명	
Issue type	이슈 타입 정보	
요약	제목 정보	
설명	이슈 설명 정보	<div> Paste email contents</div> <ul style="list-style-type: none">• 버튼 클릭 시 자동으로 메일 내용이 설명란에 등록
보고자	작성자 정보	
담당자	담당자 정보	
Include email	해당 값을 체크 시 이메일 내용이 링크로 등록	

Jira Cloud

×

View issues
Create issue
Send to issue

Create a new issue from this email so the full context is available in Jira when starting work on it.

Jira site *

curvcloud.atlassian.net

▼

Project *

hgTEST

×

Issue type *

✓

작업

▼

ⓘ

요약 *

설명

Normal text ▼

B I ...

A ▼

☰ ☷

🔗 @ 📧 <> ⓘ ” —

📋

Paste email contents

상위

보고자 *

Automatic

담당자

▼

Show 9 more fields

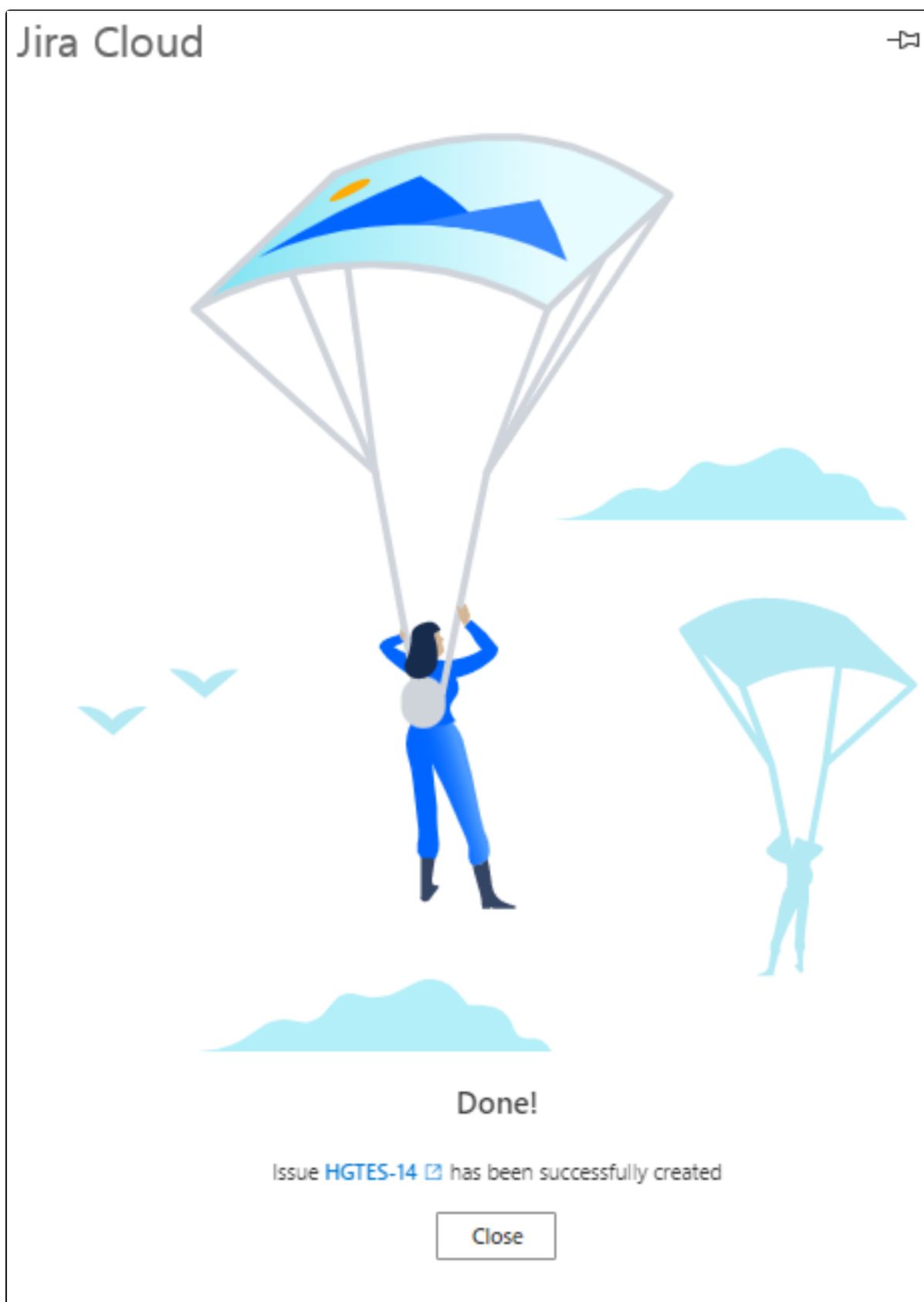
컴포넌트, 완료일자, 업무구분, 만족도, 수정 버전, 만족도 사유, 우선 순위, 개선사항, 레이블

✓

Include email

Create

- 이슈 만들기 완료
 - 이슈 생성이 완료 된 경우 Done 과 함께 Jira 이슈 링크를 확인할 수 있음



- 이슈 확인
 - Outlook을 통한 이슈 생성 정보 확인

프로젝트 / hgTEST / HGTES-14

테스트 메일 발송

 첨부  하위 작업 생성  이슈 연결  Start conversation  Attached emails ...

설명

From: 이형근<hg.lee@curvc.com>**To:** 이형근<hg.lee@curvc.com>**Subject:** 테스트 메일 발송**Sent:** May 02, 2023, 11:31 AM, +09:00

안녕하세요.

커브 이형근입니다.

감사합니다.

이형근 선임(HyeongGeun Lee) / CURVC Corp.

Attached emails

is created from



테스트 메일 발송

about 1 hour ago